

MEMORANDUM FOR THE RECORD

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Discussion with [redacted] Executive Officer/DDS

On 21 April 1965, I discussed the following with [redacted]
EO/DDS

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1. Records Center Experience -

For the third successive month, the Records Center destroyed more records than they received.

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2. Contact with [redacted] Inspection Staff. I have been informally advised by the above that the DDS has proposed a functional inspection of the Agency Records Management program. This is to be one of several functional surveys proposed by the DDS, according to [redacted]

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3. Records Control Schedule for SSA/DDS

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Advised [redacted] that this was one of few Agency offices that do not have a schedule; he thinks they should and suggested I contact [redacted]

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4. Preliminary Results from [redacted] Results are encouraging but more can be done. I will submit report shortly.

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5. Status of [redacted] His stay overseas is indefinite. No replacement in sight. Due to limited time of VRT we agreed to discuss this later.

[redacted]

[redacted]

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